

BADINGHAM PARISH COUNCIL

Minutes of a Meeting of the Parish Council held at 7pm Tuesday 27 June 2023

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Bowe, Mountain, Sweeney and Welham. Also present the Clerk, and two members of the public.

1. **Chair's Welcome:** The Chair welcomed everyone to the meeting and thanked the members of the public for coming to the meeting.
2. **Apologies for Absence:** No apologies as all present.
3. **Pecuniary/Non-Pecuniary Interests:** Cllr Welham signed the Declaration of Office. There were no interests declared and no requests for dispensations. Cllrs were reminded of their obligations under the new Code of Conduct including the Nolan Principles of Public Office.
4. **Minutes:** The minutes of the meeting 16 May 2023 were approved and signed by the Chair.
5. **Matters arising from those minutes:** There were no matters arising not covered elsewhere on the agenda.
6. **Public Forum:** Members of the public present outlined their planning application DC/23/1933/FUL and then left the meeting.
7. **Report from County Councillor:** Report previously circulated for information. Apologies as unable to attend.
8. **Report from District Councillors:** Report previously circulated for information. Apologies as unable to attend. Our thanks to Dist. Cllr Owen for his comments in regard to available monies which we will contact him about in due course. Cllr Sweeney will be attending the Community Women's Forum on 18 July on our behalf.
9. **Governance and Statutory Business:**
 - a) Return of election expenses forms - all forms completed. Clerk will email to ESC.
 - b) BPC generic email addresses to be set up asap by Cllrs Welham and Bowe. Whats App group for urgent matters only to be set up once Cllr Bowe's mobile number received.
 - c) Updated Register of Interests post-election outstanding for all members. It is a legal requirement which is now overdue. Cllrs can ask for a password reset form ESC etc.
 - d) O/S Planning PowerPoint from Training Module 5.
 - e) Consultations to consider: Onshore Wind Consultation – No comment in this regard.
Actions: Cllr Bowe to send Clerk the Planning PowerPoint from Module 5 asap and his mobile number.
Cllrs Welham and Bowe to set up generic email addresses.
All Cllrs to complete their Register of Interests Form.
10. **Planning:**
 - a) The following planning applications were reviewed:
DC/23/1951/LBC: Listed Building Consent - Refurbish existing barn buildings consisting of main barn, shelter shed, stable, and piggery. Construct new link building to connect existing barns @ Twin Oak Barn, Twin Oak Drive
DC/23/1948/FUL: Change of use from agricultural to residential. Refurbishment of existing barn buildings consisting of main barn, shelter shed, stable and piggery. Construct new link building to connect existing barns @ Twin Oak Barn, Twin Oak Drive
DC/23/1933/FUL: Erection of a replacement equine shelter @ Howard's Field, Old Rectory Road
DC/23/2208/FUL: Retrospective application for Change of Use of existing farm buildings to a combination of commercial uses under Class E, B2 & B8 @ Wood Farm, New Road
All four of the above applications were approved with full council support with 1 abstention re DC/23/2208/FUL.
DC/23/1141/FUL Re-consultation: Construction of a 2-storey rear extension @ Dunclimbing, Mill Road
The PC is supportive in principle but would prefer a better design and use of materials so as to blend in with its surroundings.
 - b) No planning determinations received.
 - c) There were no other matters for information only.

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11. Accounts:

- a) The list of payments for approval totalling £981.30 (previously circulated) was unanimously approved and signed by 2 Councillors.
- b) The bank reconciliation dated 31 May 2023 (previously circulated) was approved and signed by the Chair.
- c) The annual CIL statement for y/ending 31 March 2023 was signed by the Chair and Clerk for submission.
- d) The financial report of Budget vs. Actual was noted as per the circulated spreadsheet.

12. Bank Account: The Chair confirmed Barclays contacted 19/6 and awaiting receipt of the relevant card, gadget and pin number. **Action:** *Chair to confirm with Clerk once up and running*

13. Speeding: Clerk explained the 20s Plenty Campaign. **Action:** *Clerk to report back at next meeting with more information*

14. Highways: Missing Badingham signs reported post APM. Response was that repairs were not deemed urgent.

15. Update on the Village Hall:

Outside area – the VH acknowledge and thank the PC for the extra £1K committed towards the outside area. Gabions with seating are proving difficult and may have to be sourced elsewhere. The bench near the Village Sign is virtually redundant in its current position and an idea is to move it to the VH outside area where it will get better use. There may be a small cost incurred to move it as it is currently concreted in.

Action: *Chair To discuss with BF*

A volunteer group is cutting back the hedges later this week.

The separate VH meeting is set for Tuesday 8 August at 8pm.

The Clerk has negotiated a reduced electricity contract for the VH with British Gas to try and make savings.

Calor Gas account – still costing a lot despite limited heating being used. Cost was 99P unit at 15/4/23. Do we pay for an automated refill system?

Action: *Clerk to check if there is a contract with Calor Gas and to enquire with Fram Framers re price of gas*
VH Valuation being carried out on 15 July. Chair to report back.

16. Pocket Park (PP) and Open Spaces: Cllr Welham reported that PP is looking lovely at present with everything in good condition, and no concerns. The pond is a good wildlife asset.

There are 2 dead trees that need removing at either end of the village, one more urgent than the other.

Action: *Cllr Welham to ask Kindlewood for a quote*

17. Strategic Plan: The Village Sign has been painted and thanks extended to Cllr Bowe for doing this. Website – Clerk reported that she gets very little from the various groups to update on the website which is not user friendly, onerous to input information on and costly compared to the previous site. The plan states develop the website to be a village website – this is not working with no input at present. It was agreed to review this when the current annual renewal fee expires early 2024. **Action:** *Clerk to update the plan and to look at the asset register with a view to maintenance of those assets*

18. Fund raising: It was agreed to remove this from the agenda as this is down to the VH Committee

19. Motion under the Public Bodies (admission to meetings) Act 1960: Nothing to report.

The meeting closed at 9.10 pm.

The next meeting is on Tuesday 8 August at 6pm prior to the VH meeting.

Caroline Emeny - Clerk and Responsible Financial Office to Badingham Parish Council