

# BADINGHAM PARISH COUNCIL

## Draft Minutes of a Meeting of the Parish Council held at 7pm Tuesday 9 January 2024

in Badingham Village Hall, Low Street, Badingham IP13 8JT

Members: Cllrs Bowe, Sweeney and Welham. Also present: The clerk; District Cllr Langdon-Morris for part of the meeting.

1. **Chair's Welcome:** The Vice-Chair welcomed everyone to the meeting in the absence of the Chair.
2. **Apologies for Absence:** Apologies received and approved from Cllr Mountain.
3. **Co-option** – c/forward to next meeting.
4. **Pecuniary/Non-Pecuniary Interests:** There were no interests declared and no requests for dispensations. Cllrs were reminded of their obligations under the new Code of Conduct.
5. **Minutes:** The minutes of the meeting 31<sup>st</sup> October were approved and signed by the Vice-Chair.
6. **Outstanding Matters arising from those minutes not covered elsewhere:** (i) Pub parking and trees – Cllr Sweeney approached the pub's HO. Lack of engagement with this matter. **Action:** *Cllr Sweeney to continue to pursue.* (ii) Response re Echo grass verges article – several responses received. Comments include support from PC to approve further cuts near telephone box to keep tidy. PC agreed to manage area and increase the biodiversity. Safety issues and grass cutting costs to be considered. **Action:** *Cllr Welham to respond to all individuals. Cllr Sweeney to encourage participation at the next village hall meeting.*
7. **Public Forum:** No issues other than minute item 6.
8. **Report from County Councillor:** Report previously circulated with apologies for non-attendance.
9. **Report from District Councillors and Leader of ESC:** Reports previously circulated.
10. **Governance and Statutory Business:** Rural Development and Healthy Environments report circulated for information only.
11. **Planning:**
  - a) The following planning applications were discussed:  
DC/23/4701/FUL: Extension and alterations to existing dwelling @ Walnut Tree Farm, Laxfield Road. It was unanimously agreed to support the application.  
DC/23/4726/LBC: Listed Building Consent refurbish existing barn buildings @ Twin Oak Barn, Twin Oak Drive. It was unanimously agreed to support the application.
  - b) Planning Determinations received:  
DC/23/3924/FUL: Construction of a dwelling and attached garage@ Plot adjacent to Longlea House, Mill Road – ESC response distributed to Cllrs in regard to this application being granted.
  - c) Any other planning matters for information: DC/20/4106/FUL & DC/22/0854 ROC – response from ESC already circulated. Expired applications advised due to deferred meeting.  
ESPA conference details advised to all.
  - d) How can we protect the integrity of the village – **Action:** *Cllr Sweeney to circulate update before next meeting.*
12. **Accounts:**
  - a) Payments totalling £3376.28 (previously circulated) were unanimously approved and signed by 2 Councillors.
  - b) Receipts to note: £2133.57 VAT refund of which £558.98 refunded to village hall. Transfer to Village Hall £1832.72 to cover the overspend on the outside area (paid for from the National Lottery Grant)
  - c) The bank reconciliation as at 31<sup>st</sup> December (previously circulated) was approved and signed by the Vice-Chair.
  - d) The revised 2024/25 precept and budget agreed but to be officially approved at the next meeting. **Action:** *Clerk to submit signed precept.*
  - e) Not all Councillors have logged into internet banking and this is causing huge concerns that need resolving.  
(ii) Revised Unity Trust Bank Account Management Submission forms for all accounts amending the main contact details to the new clerk approved.
  - f) Purchase of Coronation Plaque for tree in Church: c/forward
  - g) Printer requirement for new clerk approved.
13. **Village Hall:** Cllr Sweeney reported finances in good order. Good relationship with event handling and collaboration between Cllr Sweeney and VH Committee. All in order.

# BADINGHAM PARISH COUNCIL

- 14. Pocket Park and Open Green Spaces:** Blocked culvert – Hoist part arriving soon. Plan to acquire drain rods as a result of the flooding.
- 15. School Transport update:** Will continue to expedite via Stephen Burroughes.
- 16. Village Hall Wifi/BT update:** Application has been made, awaiting response. **Action:** *Cllr Sweeney to pursue.*
- 17. Strategic Plan:** The Mill Road noticeboard has been removed and disposed of. Intention is to assemble a new notice board in the spring.
- 18. Plug in Suffolk – PC approved.** Badingham Village Hall Deed of Covenant handed to Clerk which is required to complete application. **Action:** *Clerk to complete and send in application by 15<sup>th</sup> January.*
- 19. Correspondence Received:** Clerk confirmed all circulated as appropriate.
- 20. Motion under the Public Bodies:** Nothing to note

The meeting closed at 9.15 pm.

**The next meeting is scheduled for 20<sup>th</sup> February 2024 at 7pm.**

*Caroline Byrne* - Clerk and Responsible Financial Office to Badingham Parish Council

DRAFT